



Republic of the Philippines
OFFICE OF THE CITY MAYOR
QC DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
 DRRM Building, Quezon City Hall Compound, Kalayaan Avenue, Diliman, Quezon City
 Tel No. 710-1469

QC Green Awards 2024
Resilient Business of the Year
Micro and Small

A. Identifying Information:

Name of Nominee: _____

GENERAL AGREEMENT:

- In every item; there should be a document

Criteria	Indicator	Means of Verification	Point Score	Rating/Score
I. Corporate Descriptors				
1. Profile	Corporate description category of Company Profile describes the business which may include the type of operations or classification by the services being offered and/or optional disclosure of capital investments. The latter can be gauged whether the business is a micro, small, medium and big enterprise.	<input type="checkbox"/> Organizational Chart/ Structure (2 pt) <input type="checkbox"/> Updated Financial Statement (2 pt) <input type="checkbox"/> Corporate Profile (1 pt)	5	
II. DRRM indicators				
1. Preparedness	These are set of activities that cover capacity building equipment, emergency management protocol and support services and linkages with DRRM Council or host LGU and community. It includes measures that ensure continuity of business operations in times of calamities and emergencies.		95	
1.1 Capacity Building Activities, equipment, facilities		<input type="checkbox"/> Certificate of Trainings, After Activity Reports of Trainings Conducted (25 pt) <input type="checkbox"/> Drills Conducted, Attendance Sheets (20 pt) <input type="checkbox"/> Inventory of Equipment and Facilities with equipment used for emergency incidents (5 pt)	50	
1.2 Designated Safety Officer		<input type="checkbox"/> with OSH Training (15 pts) <input type="checkbox"/> Written designation (10 pts)	25	
3. Response	These are set of activities that ensure immediate and effective response during disasters which include the following but not limited to: activation of SOPs, effective and efficient emergency management response and operations; monitoring and reporting system; effective coordination of response; damage control and loss reduction SOPs and support to community operations and volunteer works.		20	
3.1 Activation SOPs		<input type="checkbox"/> Response SOP for emergency operations (20 pts)	20	
4. Recovery and Rehabilitation (Build back better)	These are post disaster activities guided by the build back better principles to ensure faster and resilient recovery and rehabilitation. among these activities are: Early restoration of business operations, commitment and responsibility to community recovery, support to the rehabilitation program of the host community and back up plans and welfare services of the displaced affected employees.		20	
4.3 Backup plan for displaced employee and welfare services of affected employees		<input type="checkbox"/> Backup plan for displaced employee and welfare services of affected employees incorporated in BCP (20 pts)	20	

Criteria for Checking			MAX. SCORE	Remarks
PART I			100	
I. CORPORATE DESCRIPTOR			5	
II. DRRM INDICATORS			95	
PART II			100	
Innovation Project			100	
Part I (40%)			40	
PART II (60%)			60	
TOTAL			100	

Validated by:

Name: _____
 Position: _____
 Agency: _____
 Date: _____

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